



College of Veterinarians of British Columbia

APPLICATION TO EXTEND TEMP REGISTRATION

A CVBC registrant who holds a current Temporary (TEMP) registration may apply to extend their TEMP registration for another registration period (1 year of registration and to a maximum 30 days of consecutive/non-consecutive practice in BC) by submitting an 'Application to Extend CVBC Temporary Registration' before their current registration expires and paying the 'Application to Extend Temporary Registration Prior to Expiry of TEMP Registration' fee of \$250 + GST (= \$262.50). Upon expiry of your current registration, you are no longer a registrant of the CVBC and will be subject to the full registration requirements as required of any applicant for new registration.

Each application for a period of TEMP registration requires demonstration that the criteria and requirements for registration, as established in section 2.15 of the CVBC Registration bylaws, are currently met. Therefore, a request to extend your TEMP registration must be accompanied by updated information relevant to eligibility for TEMP registration with the CVBC.

To apply to extend your current TEMP registration status for another year, you must provide the following to the CVBC for review before your current registration expires:

1. A completed and signed 'Application to Extend CVBC TEMP Registration' form (pages 2-8 of this document);
2. Payment of the 'Application to Extend Temporary Registration Prior to Expiry of Temporary Registration' Fee = \$262.50 (\$250 + GST);
3. A signed Undertaking for TEMP Registration (page 9);
4. A current (within the last 3 months) 'passport-style' photo (straight on photo of your head/shoulders);
5. One piece of current government-issued photo ID;
6. Current letters of standing/licensure verification from all jurisdictions listed in Section I in the application form (sent *directly* to the CVBC by the licensing body);
7. Verification that you hold current and continuing registration in another jurisdiction recognized by the Registrar;
and
8. Payment of the TEMP Annual Registration Fee of \$500.00 + GST (\$525.00)

*Additional items may be requested by the Registrar, depending on the type of registration being sought (general or specialty practice) and/or following review of your registrant file.

Application to Extend CVBC TEMP Registration

I, _____, _____, request that my
Please print full name *CVBC Registration #*
CVBC registration in the TEMP (Temporary for External Licensed Veterinarian)
class be extended for another year, granting me the privilege of no more than 30
days of consecutive/non-consecutive practice in BC during that period.

Subcategory of TEMP registration (select one):

Private Practice

Specialty Private Practice

(area of specialty: _____)

My current one-year TEMP registration will expire on: _____.

A decision to grant another period of TEMP registration will be subject to approval of this application by the CVBC and relies upon the office receiving all application requirements. The Registration Department will contact you upon receipt of this application to advise if there is any further information required.

I. Contact Information

Please complete the following to ensure that our records remain up-to-date.

Street Address

City

Province/State

Country

Postal/Zip Code

Phone Number (mobile preferred)

Email Address (this will be the CVBC's primary method of contact for all purposes, and will also be your username for your CVBC online account)

II. Licensing and Professional Practice History

Use this section to identify any jurisdictions where you hold or have held a license (or practised without need of a license) during the period of time since you were last granted TEMP registration with the CVBC

You must hold current active registration in another recognized jurisdiction at all times while practising in BC as a TEMP registrant – this jurisdiction is referred to as your “Primary Jurisdiction”. Please provide verification of your current registration status.

You must arrange for each listed jurisdiction to provide a letter of standing/license verification directly to the CVBC (by mail or email). If you worked as a veterinarian in a jurisdiction where licensure was not required, the CVBC will require an explanation from the applicant, and official verification from an appropriate authority in that jurisdiction.

a. **Primary Jurisdiction** (Province/State, Country):

Name of Regulatory Body:

Type of License:

License #:

Dates of Licensure: _____ to _____

Time in Practice: (in years/months)

Nature of Work/Scope of Practice (species, services offered, full/part-time, etc):

b. **Jurisdiction** (Province/State, Country):

Name of Regulatory Body:

Type of License:

License #:

Dates of Licensure: _____ to _____

Time in Practice: (in years/months)

Nature of Work/Scope of Practice (species, services offered, full/part-time, etc):

*(Attach extra pages if needed)***III. Work History Update** (during current period of TEMP registration)**a. Work Log of BC practice activities***Please provide details of the dates worked in BC under your current TEMP license.*

<u>Date(s)</u>	<u>Practice Facility</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

(attach extra pages if needed)

b. Work history outside of BC

Please detail your practice/work history (outside of BC) for the time since you were last granted registration in British Columbia

i. Name of Employer:

Location (City, Province/State/Country):

Job Title: _____ Dates: _____ to _____

Description of employment:

ii. Name of Employer:

Location (City, Province/State/Country):

Job Title: _____ Dates: _____ to _____

Description of employment:

iii. Name of Employer:

Location (City, Province/State/Country):

Job Title: _____ Dates: _____ to _____

Description of employment:

(attach extra sheets if needed)

IV. Diplomate Status

The CVBC Bylaws require that Diplomate Status (specialty-board certification) must be officially documented and recognized by the CVBC for a registrant to be able to represent themselves as such to the public.

a. Previously documented Diplomate Status(es)

At each application for TEMP registration, an applicant with an already-documented Diplomate status must provide current verification of their standing and status with their certifying College.

I will/have made arrangements for the required verification to be sent to the CVBC

Not Applicable

You will need to arrange for your certifying College to send a letter of standing (should be sent directly to the CVBC office by mail, or by email to registration@cvbc.ca)

b. Opportunity to Declare New Diplomate Status

Do you have a new or previously undeclared Diplomate Status (American- or European-Board certification)? Yes No

If 'Yes', please provide the following:

Certifying College: _____

Credentials: _____

Date of Certification: _____

You will need to provide proof of the above information and of current good standing with the certifying College (Diploma plus Letter of Standing OR Letter of Credential Verification and Standing). Letters from the certifying body should be sent directly to the CVBC office (by mail, or email to registration@cvbc.ca).

V. BC Work Information & Publication Permissions

a. Intended Place of Veterinary Practice

Veterinary services in BC must only be provided through CVBC-accredited practice facilities.

When in BC, I will be practising at the following CVBC-accredited practice facilities:

I do not yet know where I will be practising as a TEMP registrant in BC, but understand that I can update my work information at any time within my online account.

b. Online Publication of Practice Information

The CVBC is required to maintain an Online Registry that provides registration details of all active and recently-former registrants. However, the CVBC must receive permission from a registrant to include the registrant's BC-based business information within their entry in the Online Registry. The exemption is intended to accommodate veterinarians that have home-based mobile practices or who shouldn't be directly accessible to the general public (eg. veterinarians employed in non-practice environments). Otherwise, it is generally in everyone's best interest to have a veterinarian's name associated with their practice facility in the Online Registry.

I give the CVBC the following permission for publication of my BC work information (choose one):

All business information (business/practice facility name, phone number and address)

Partial business information (business/practice facility name, city and phone number, but not street address)

No business information (your business/practice facility information will not be listed with your entry in the Online Registry, nor will your name appear in the list of veterinarians provided with the practice facility's entry in the online facility registry)

VI. Declarations

a. Continuing Education

The CVBC bylaws require that all active registrants of the must complete 30 hours of CE during each 2-year CE cycle (Jan 1, ODD YEAR – Dec 31, EVEN YEAR), and establish that compliance with this requirement is assessed during annual registration renewal. As a TEMP registrant only holds registration for 1 year and is not subject to the annual registration renewal process, it is not

practicable to apply the prescribed 2-year CE cycle requirement to TEMP registrants. However, the CVBC does expect that all registrants will comply with the CVBC's CE requirements. For any individual who currently holds TEMP registration or who has previously held TEMP registration and is applying for new registration (TEMP or other), the CVBC will - in the course of considering the application - review the individual's reported CE completion to ensure compliance with the bylaws through completion of CE hours equivalent to a prorated requirement reflective of the duration of their previous registration(s).

Reporting of CE hours should be done directly within your CVBC Online Registrant Account (portal.cvbc.ca), by following the link on your account dashboard to "CE Transcripts" and must include uploaded Certificates of Completion/Attendance.

Yes, I have reported CE sessions relevant to my most recent period of TEMP registration into my CVBC account for review.

b. Review of BC Regulations

I confirm that I have read, understand and agree to respect and comply with the BC *Veterinarians Act*, the CVBC bylaws and any Practice Standards approved by the CVBC Council.

c. Declarations regarding Character, Conduct & Fitness to Practice

1. With regards to the period of time since you were last granted TEMP registration with the CVBC, do you declare compliance with the BC *Veterinarians Act*, the CVBC regulations and bylaws, and any applicable limit or conditions imposed on the registrant under the Act or the Bylaws?

Yes No

If 'no', please attach a full written explanation of the circumstances.

The following declarations are required for the purpose of assessing the application pursuant to section 2.5 of the CVBC bylaws ("Registrar referrals to the registration committee")

2. To your knowledge, are you presently subject to an investigation, review or other proceeding by a regulatory body in British Columbia or any other jurisdiction?

Yes No

If 'yes', please attach a full written explanation of the circumstances.

3. To your knowledge, has your entitlement to practice as a veterinarian or in another profession ever been cancelled or suspended by a regulatory body in British Columbia or any other jurisdiction?

Yes No

If 'yes', please attach a full written explanation of the circumstances.

4. To your knowledge, have you voluntarily relinquished your entitlement to practice as a veterinarian or in another profession in British Columbia or any other jurisdiction in circumstances that may have prevented the commencement or completion of an

investigation, review or other proceeding by the relevant regulatory body that could have resulted in your entitlement to practise in that jurisdiction being suspended or cancelled?

Yes No

If 'yes', please attach a full written explanation of the circumstances.

5. To your knowledge, have you ever been charged or convicted of an offence, where the nature of the offence or the circumstances under which it was committed could give rise to concerns about your character, competence or fitness to practice as a veterinarian?

Yes No

If 'yes', please attach a full written explanation of the circumstances.

6. To your knowledge, are there any circumstances that could give rise to concerns that you are not competent to practise veterinary medicine?

Yes No

If 'yes', please attach a full written explanation of the circumstances.

7. To your knowledge, are or may you be suffering from a physical or mental ailment, emotional disturbance or an addiction to alcohol or drugs that impairs your ability to practise veterinary medicine?

Yes No

If 'yes', please attach a full written explanation of the circumstances.

9. To your knowledge, are you seeking to be registered in B.C. under provisions of the *Labour Mobility Act* but are not/may not actually be entitled to be registered pursuant to that Act?

Yes No

If 'yes', please attach a full written explanation of the circumstances.

10. Are you aware of any other matter that might be relevant to the Registrar's or the Registration Committee's consideration of your application for registration?

Yes No

If 'yes', please attach a full written explanation of the circumstances.

I declare that all information included in this application form and the accompanying materials is true, accurate and verifiable to the best of my knowledge.

Registrant Name: _____
Print legibly

Registrant Signature: _____ **Date:** _____

Authorizations and Undertakings

I, _____, the applicant in this application for registration:
Full name

- A. authorize the Registrar of the College of Veterinarians of British Columbia to obtain information from any other regulatory body concerning my current or past professional licensure or registration, including particulars about complaint investigations (whether active, dismissed or leading to a consent resolution) and any disciplinary or remedial actions taken.
- B. authorize the Registrar of the College of Veterinarians of British Columbia to ask any person, government, educational institution, police force, military authority, governing body or other organization about anything relevant to my application for registration with the College of Veterinarians of British Columbia.
- C. authorize any person, government, educational institution, police force, military authority, governing body or other organization enquired of under this authorization to provide to the Registrar of the College of Veterinarians of British Columbia all information or documents pertaining to information as described above and requested by the College.
- D. undertake to promptly inform the College of Veterinarians of British Columbia of any material change to the information provided in this application.
- E. undertake that, as a registrant of the College of Veterinarians of British Columbia, I will act in accordance with the BC *Veterinarians Act*, and the CVBC bylaws and practice standards.

Registrant Signature: _____

Date: _____



UNDERTAKING FOR TEMPORARY REGISTRATION FOR EXTERNAL LICENSED VETERINARIANS

Registration with the College of Veterinarians of British Columbia in the Temporary (TEMP) class, granting the bearer 30 days of practice in BC over a one-year registration period, is only available to veterinarians who hold current and equivalent registration in another Canadian jurisdiction or other foreign jurisdiction recognized by the Registrar. Applicants for TEMP registration are not required to complete the Bylaw & Ethics Seminar and Examination but must otherwise satisfy the registration requirements for *either* Private Practice (PP) or Specialty Private Practice (SPP) registration. In lieu of the Bylaw & Ethics Seminar and Exam, TEMP applicants are required to independently review the BC *Veterinarians Act*, and the CVBC's bylaws and standards.

An applicant for TEMP registration must provide a signed undertaking to the CVBC agreeing to restrict their practice of veterinary medicine in BC to a maximum of 30 days of practice for each period of TEMP registration (maximum of one year)

I, _____, provide the following undertaking to the College of Veterinarians of British Columbia (CVBC), pursuant to section 2.15 of the CVBC Bylaws:

I declare that I have read, understand and will comply with the *Veterinarians Act*, the bylaws and all applicable practice standards of the CVBC.

I will restrict my practice of veterinary medicine in British Columbia to the scope of activity for the following class of registration for which I have demonstrated my eligibility (*please mark one only*):

Private Practice

Specialty Private Practice (*SPP Undertaking also required*)

Area of Specialty: _____

I will restrict my temporary practice to a maximum of 30 days of practice (consecutive or non-consecutive) during the period of registration (maximum duration: 1 year), in accordance with s. 2.15(4).

I will maintain full equivalent registration in another recognized jurisdiction at all times when practising as a TEMP registrant in BC.

I will maintain a log recording the details of each day of practice in BC as a TEMP registrant (dates of practice & CVBC-accredited practice facility where practice occurred) and will provide a copy to the Registrar upon request.

I understand that any breach of this undertaking may result in disciplinary consequences by the CVBC.

Applicant Signature: _____

Date: _____