Practice Facility Self-Assessment Form

REGISTRANTS' INTERACTIVE FORM

FACILITY INFORMATION

Name		Date (yyyy/mm/dd)	
Physical Address		Phone Number	
Mailing Address (if different)	☐ Same as Street Address	Designated Registrant	
Email Address			

Please check off which groups of species are seen and in which part of your facility, either fixed, ambulatory or both:

TYPE OF PRACTICE

Fixed/Self-standing	☐ Companion Animal	☐ Equine	☐ Large Animal	☐ Other Animals
Ambulatory/Mobile	☐ Companion Animal	☐ Equine	☐ Large Animal	☐ Other Animals
Both	☐ Companion Animal	☐ Equine	☐ Large Animal	☐ Other Animals

The annual Facility Self-Assessment is a tool for a Designated Registrant and their team to review the Accreditation Standards and related Professional Practice Standards, and ensure they meet those that are applicable for their Scope of Practice as declared on the Facility Annual Declaration.

- The Annual Declaration is submitted online by the Designated Registrant of the facility via their registrant portal. This Self-Assessment is maintained in the facility.
- As per Bylaw 3.7, the Self-Assessment must be performed every year in review of the previous year and maintained in the facility and should be available to an inspector or the CVBC if requested. **It does not need to be submitted unless requested.** A new facility can use this form to assist in setting up.
- Goal: Facility maintains and uses facilities, equipment and supplies capable of delivering veterinary care, **commensurate with the scope of their practice (SOP), at a level equal to the generally accepted accreditation standards** as determined by their peers, for veterinary medicine in British Columbia.
- Yearly Self-Assessment will **reduce the risk that there will be "drift" away from the standards**. General wear and tear, staff changes, and new practice standards can bring a previously compliant facility into deficit without the intent to do so.
- Consider the **core principles of the standard**. Standards have the **force of a by-law** and will be evaluated at inspection. The associated guidelines are key points to meet the standard; there may be additional considerations or alternate means to meet the standard.
- At inspection, if there is disagreement between a facility and inspector/CVBC staff about the need to meet/how a Standard is met, it can be brought to the Practice Facility Accreditation Committee (PFAC) for consideration. **The final decision as to what accreditation standards apply to any facility's circumstances is a matter for the accreditation committee.**
- **Mobile only and limited scope facilities do not have a dedicated section.** Please perform the full assessment considering your intended SOP and in consideration of the location(s) your services are offered.
- **Mobile and limited scope facilities may use the services of an accredited fixed facility** to support their scope of practice. If it is to be part of their declared SOP, a letter of agreement should be in place from the DR of the other facility to support this.
- The accreditation standards make reference in places to 'compliance' with other legislation. The College will not enforce other legislation; it is up to the responsible agency or law enforcement body to determine if there has been a violation of that law. **However, the failure to meet any such accreditation standards that are adopted by reference may constitute a breach of the accreditation standards.**
- **Relevant Professional Practice Standards are linked.** These are expansions on Standards to better guide registrants and address areas that have been the source of complaints and non-compliance. **Please review these carefully.**

INSTRUCTIONS

1. Consider the following abbreviations:

   a) "Std." = standard; numbers correspond to Bylaws Part 3, Schedule D unless otherwise noted. "SOP" = Scope of Practice.
   b) "Y" = yes; "N" = no; and "NA" = not applicable.
   c) [...] refers to the guidelines listed in the pop-out.

2. In consideration of the Veterinary Services offered, as marked off on your Annual Declaration and which correspond to Std. 1, please fill out the relevant sections.

   a) A section may be marked NA if it is not part of your scope of practice. The standards in that section are then all considered to be not applicable.
   b) The first three sections should be assessed by all facilities.
   c) Certain SOP on the Declaration (Telemedicine, Population Medicine, Mobile/Ambulatory) do not currently have specific sections. Consider which standards may apply. Standards are flagged as follows:

   All facilities "A"

   Fixed facilities only "F"

   Mobile facilities only "M"

3. In each Section that is relevant to your SOP, please consider each Standard and associated Guidelines and if it applies.

   a) If it does apply and it is met, mark "Y" = yes.
   b) If it does apply and is not met, mark "N" = no.
   c) If it does not apply to your SOP, mark "NA" = not applicable.

4. *Text in blue italic is additional information to better clarify the expectation of the standard as per PFAC direction.*

5. Please use the space at the end of the document to explain a Standard you marked "No", or to explain an alternate approach from the guidelines.

MEDICAL RECORDS To be assessed by all facilities for their SOP Goal: To ensure information is recorded in a manner that continuity of care can be provided and to ensure the safety of the public, patients, and staff through facility logs.	
Std. 21 [Medical Records] The facility's medical records must conform to the requirements for medical records in the Bylaws. Note: A limited scope facility or Consulting Practice may have more limited content in their records but should record details relevant to the services provided and allow for transfer of records.	☐ Yes ☐ No ☐ NA
Std. 22 [Medical Records] Medical records must be organized in a logical and clear system and located so as to allow ready and accurate access by those with authority to access them. GUIDELINES +	☐ Yes ☐ No ☐ NA
Std. 23 [Medical Records] Computerized or electronic medical records must meet the same criteria as non- computerized records, and additionally must have a backup system that allows for proper storage and retrieval in the event of the loss of the originals.	☐ Yes ☐ No ☐ NA
Std. 24 [Medical Records] The facility's billing system must have the capacity to provide an itemized record and/or estimate of all treatments, procedures and other saleable items, and be retained as part of the medical records.	☐ Yes ☐ No ☐ NA
Std. 25 [Medical Records] All entries in the medical records must be dated.	☐ Yes ☐ No ☐ NA
Std. 26 [Medical Records] Medical records must contain the individual client's (owner or owner's agent) name, or business/farm name as well as their address and phone number.	☐ Yes ☐ No ☐ NA
Std. 27 [Medical Records] Medical records must contain the patient's identification information. GUIDELINES +	☐ Yes ☐ No ☐ NA

Std. 28 [Medical Records] Medical records must contain the presenting history and clinical signs of the individual or animal group.	☐ Yes ☐ No ☐ NA
Std. 29 [Medical Records] Medical records must contain the vaccination status and medical or surgical history of the individual or animal group if available.	☐ Yes ☐ No ☐ NA
Std. 30 [Medical Records] Medical records must contain notation of a physical visitation to the site when appropriate.	☐ Yes ☐ No ☐ NA
Std. 31 Medical Records] Medical records must contain a record of the assessment of the individual or animal group documenting physical examination, diagnostic tests recommended and performed, including interpretations where applicable, study details e.g., clinical pathology, radiographs or other diagnostic imaging, special tests, and necropsy findings.	☐ Yes ☐ No ☐ NA
Std. 32 [Medical Records] Medical records must contain a diagnosis or tentative diagnosis.	☐ Yes ☐ No ☐ NA
Std. 33 [Medical Records] Medical records must contain information on planned or instituted treatments including but not limited to dosages or doses for all drugs administered or dispensed. If dosages are used, the patient's weight must also be recorded. GUIDELINES +	☐ Yes ☐ No ☐ NA
Std. 34 [Medical Records] Medical records must contain prescribed withdrawal periods for drugs and feed additives for food animals.	☐ Yes ☐ No ☐ NA
Std. 35 [Medical Records] Medical records must contain information on adverse reactions to medications and/or treatments, as well as any follow-up actions taken.	☐ Yes ☐ No ☐ NA
Std. 36 [Medical Records] Medical records must contain where applicable, information with respect to recommendations for referrals to other veterinary services or facilities.	☐ Yes ☐ No ☐ NA

Std. 37 [Medical Records] Medical records must contain where applicable, information received from referral veterinarians, emergency veterinarians or veterinarians consulted for a second opinion.	☐ Yes ☐ No ☐ NA
Std. 38 [Medical Records] Medical records must contain a summary of pertinent verbal communications or written communications with the owner.	☐ Yes ☐ No ☐ NA
PPS MR	☐ Yes ☐ No ☐ NA
PPS Companion Animal MR	☐ Yes ☐ No ☐ NA
PPS Equine MR	☐ Yes ☐ No ☐ NA
PPS Herd/Flock MR	☐ Yes ☐ No ☐ NA

	LIBRARY - TO BE ASSESSED BY ALL FACILITIES FOR THEIR SOP Goal: To ensure adequate resources to support the practice of veterinary medicine and safety of public, patients, and staff.	☐ All facilities ☐ Fixed only ☐ Mobile only
A	Std. 19 [Facility General] The facility must contain a library of current reference materials with information on procedures, drugs, supplies and equipment commensurate with the scope of the practice. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 20 [Facility General] The library must include up to date and complete copies of the Bylaws and other College regulatory documents.	☐ Yes ☐ No ☐ NA
A	Std. 53 [Examination and Treatment Areas] The facility must have as part of its library current information regarding all treatments performed in the normal scope of the practice.	☐ Yes ☐ No ☐ NA

A	Std. 59 [Laboratory/Pathology Area] The facility must have as part of its library current information regarding all equipment and supplies in use for the performance of laboratory/pathology procedures.	☐ Yes ☐ No ☐ NA
A	Std. 75 [Diagnostic Imaging Area] The facility must have as part of its library current information regarding all equipment and supplies in use for the performance of diagnostic imaging, including ready access to all pertinent sections on Health and Welfare Canada's safety codes.	☐ Yes ☐ No ☐ NA
A	Std. 80 [Pharmacy Area] The facility must have as part of its library current information regarding all drugs administered, prescribed or dispensed by the facility.	☐ Yes ☐ No ☐ NA
A	Std. 81 [Pharmacy Area] The pharmacy library must include hardcopies or immediate electronic access to relevant drug and pesticide legislation.	☐ Yes ☐ No ☐ NA
A	Std. 90 [Anesthesia Area] The facility must have in its library current references to all drugs, equipment and procedures used for anesthesia within the normal scope of the practice.	☐ Yes ☐ No ☐ NA
A	Std. 95 [Surgery Area] The facility must have as part of its library current information regarding all equipment and supplies in use for the performance of surgical procedures in the normal scope of the practice.	☐ Yes ☐ No ☐ NA
A	Std. 103 [Dentistry Area] The facility must have as part of its library current information regarding all equipment and supplies that are used in the performance of dental procedures.	☐ Yes ☐ No ☐ NA
F	Std. 109 [Emergency Facilities] The emergency facility must have as part of its library current information regarding all equipment and supplies in use for the performance of diagnoses and treatment as well as specific information on the delivery of emergency medicine and surgery.	☐ Yes ☐ No ☐ NA
A	Std. 111 [Complementary and Integrative Medicine] The veterinarian's reference library and/or electronic reference database must contain current references relating to the theories and clinical application of the modalities practiced.	☐ Yes ☐ No ☐ NA

	FACILITY GENERAL - TO BE ASSESSED BY ALL FACILITIES FOR THEIR SOP Goal: Support delivery of veterinary services consistent with an accepted standard of veterinary practice, human safety, patient safety and patient comfort, within the scope of practice.	☐ All facilities ☐ Fixed only ☐ Mobile only
A	Std. 1 [Facility General] The facility must be constructed to allow the delivery of veterinary services which may include but are not limited to:	
	Note: Std. 1 corresponds with the declared Scope of Practice of the facility	
	a) Physical examination of the patient. — Declared Scope? / Refer To:	☐ Yes ☐ No Examination and Treatment Areas
	b) Patient treatments. — Declared Scope? / Refer To:	☐ Yes ☐ No Examination and Treatment Areas
	c) Medical procedures. — Declared Scope? / Refer To:	☐ Yes ☐ No Applicable Stds
	d) Preparation, packaging and/or processing biological samples. — Declared Scope? / Refer To:	☐ Yes ☐ No Laboratory/Pathology Area
	e) Obtaining images of diagnostic quality. — Declared Scope? / Refer To:	☐ Yes ☐ No Diagnostic Imaging Area
	f) Storage, handling and dispensing of drugs and biologicals. — Declared Scope? / Refer To:	☐ Yes ☐ No Pharmacy Area
	g) Anesthetic procedures *(beyond mild sedation)*. — Declared Scope? / Refer To:	☐ Yes ☐ No Anesthesia Area

	h) Surgical procedures.	Declared Scope? ☐ Yes ☐ No Refer To: Surgery Area
	i) Dental procedures.	Declared Scope? ☐ Yes ☐ No Refer To: Dentistry Area
	j) Emergency services *(only if an accredited emergency facility).*	Declared Scope? ☐ Yes ☐ No Refer To: Emergency Facility
	k) Ambulatory services *(either as main facility type or as scope of practice).*	Declared Scope? ☐ Yes ☐ No Refer To: Applicable Stds
	l) Patient confinement and accommodation.	Declared Scope? ☐ Yes ☐ No Refer To: Patient Confinement and Accommodation
	Other:	Declared Scope? ☐ Yes ☐ No Refer To: Applicable Stds
A	Std. 2 [Facility General] All areas of the facility must be constructed and equipped to prevent foreseeable harm to the staff, the public and patients. GUIDELINES +	☐ Yes ☐ No ☐ NA
F	Std. 3 [Facility General] Examination and treatment areas must be constructed and equipped to ensure client privacy and confidentiality through sound barriers, visual barriers and/or adequate spatial separation.	☐ Yes ☐ No ☐ NA
A	Std. 4 [Facility General] There must be sufficient veterinary equipment, instruments, drugs and other supplies on site and accessible to support the normal veterinary medical procedures performed within the scope of the facility's practice.	☐ Yes ☐ No ☐ NA

A	Std. 5 [Facility General] All veterinary equipment and instruments must be kept clean and maintained in good working order.	☐ Yes ☐ No ☐ NA
F	Std. 6 [Facility General] The facility must have sufficient room and equipment to safely load, unload, move, confine and generally handle the normal patient caseload for the practice in a manner that protects patient safety as well as the safety of the other animals and persons on the premises. GUIDELINES +	☐ Yes ☐ No ☐ NA
F	Std. 7 [Facility General] The facility must be constructed to allow the appropriate monitoring of patients. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 8 [Facility General] The facility must be cleaned, in good repair and functional. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 9 [Facility General] The facility must be constructed, equipped and maintained, so as to reduce cross- contamination, animal-to-animal pathogen transmissions and transmission of zoonotic pathogens between animals and humans and to be consistent with the principles of biosecurity. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 10 [Facility General] The facility must be constructed so that all veterinary equipment, instruments, drugs and or supplies can be stored, handled and disposed of so as to ensure efficacy of the product and safety to the patients, staff and the public, consistent with applicable legislation/regulation, and in a manner that prevents transmission of pathogens. GUIDELINES +	☐ Yes ☐ No ☐ NA

A	Std. 11 [Facility General] The facility must have a means to separately store drugs and veterinary supplies past their expiry date so as to not allow use or dispensing.	☐ Yes ☐ No ☐ NA
A	Std. 12 [Facility General] Appropriate means and equipment to render emergency resuscitation must be readily accessible to all areas within a facility where patient care is conducted. *(Basic emergency drugs and drug chart are the minimum unless a euthanasia only limited scope facility, oxygen and resuscitation equipment will depend on SOP.)* GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 13 [Facility General] The facility must have adequate chemical or physical restraint readily available.	☐ Yes ☐ No ☐ NA
A	Std. 14 [Facility General] Lighting within all areas of the facility must be sufficient to ensure that routine procedures can be carried out safely and accurately. GUIDELINES +	☐ Yes ☐ No ☐ NA
F	Std. 15 [Facility General] Within a self-standing facility compressed oxygen must be available and readily accessible to patients. GUIDELINES +	☐ Yes ☐ No ☐ NA
F	Std. 16 [Facility General] Within a self-standing facility there must be a means to control temperature within the facility in order to maintain hospitalized patients within their respective comfort zones. GUIDELINES +	☐ Yes ☐ No ☐ NA

A	Std. 17 [Facility General] The facility must have a reasonable means and capacity to store the remains of deceased patients as necessary or appropriate in the circumstances. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 18 [Facility General] Where the practice includes both ambulatory and self-standing hospital facilities, equipment and supplies may be shared between the fixed and ambulatory practices so long as patient needs are met in a timely manner, including emergencies, and standards for both fixed and ambulatory facilities are met.	☐ Yes ☐ No ☐ NA

	EXAMINATION AND TREATMENT AREAS Goal: To safely perform a complete physical examination of all patients that are seen within the normal scope of the practice.	☐ NA for this facility All facilities Fixed only Mobile only
A	Std. 46 [Examination and Treatment Areas] All designated examination and treatment areas and equipment so used must where applicable conform to all of the preceding requirements set out in sections 1 - 45 of this schedule.	☐ Yes ☐ No ☐ NA
F	Std. 47 [Examination and Treatment Areas] All examination areas must have sufficient noise and visual barriers and/or spatial separation between clients to allow a quiet and confidential examination of the patient. GUIDELINES +	☐ Yes ☐ No ☐ NA
F	Std. 48 [Examination and Treatment Areas] The examination area for companion animals in a self-standing facility must have a table or surface for examination, constructed of readily sanitized material.	☐ Yes ☐ No ☐ NA
F	Std. 49 [Examination and Treatment Areas] The treatment area in a self-standing facility must have a drained sink with hot and cold running water.	☐ Yes ☐ No ☐ NA
A	Std. 50 [Examination and Treatment Areas] The examination and treatment area must have sufficient supplies and equipment for diagnostic procedures which support routine physical examinations. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 51 [Examination and Treatment Areas] The examination and treatment area must have adequate equipment to enable restraint of animal under normal circumstances sufficient for a thorough physical examination and where applicable, administration of treatments, commensurate with the facility's scope of practice. GUIDELINES +	☐ Yes ☐ No ☐ NA

A	Std. 52 [Examination and Treatment Areas] The examination and treatment area must have sufficient supplies and equipment to support routine treatment procedures commensurate with the scope of the practice [...]. GUIDELINES +	☐ Yes ☐ No ☐ NA

	LABORATORY/PATHOLOGY AREA Goal: Biological samples and hazardous chemical reagents should be handled, transported, stored and disposed of in a matter which meets applicable legislation and in accordance with accepted safety standards. • For all practice facilities that use equipment to prepare, package, process and report test results from biological samples. • Not all facilities will be capable of or will choose to offer only some laboratory/ pathological procedures, preferring to refer this work elsewhere. Consider if the needs of patients are being adequately met with respect to diagnosis and treatment being supported by laboratory analysis relevant to the scope of practice.	☐ NA for this facility All facilities Fixed only Mobile only
A	Std. 54 [Laboratory/Pathology Area] All laboratory/pathology designated areas and equipment so used must where applicable, conform to all of the preceding bylaws under the general section for facility standards 1-45.	☐ Yes ☐ No ☐ NA
F	Std. 55 [Laboratory/Pathology Area] The laboratory/pathology area must be constructed so to support the safe and adequate preparation, packaging, processing and reporting results from testing of biological samples, consistent with reduction of cross-contamination and biosecurity. *(Designate a "dirty sink" for lab etc. and a "clean sink" for surgery prep and cleaning of surgical instruments.)* GUIDELINES +	☐ Yes ☐ No ☐ NA
F	Std. 56 [Laboratory/Pathology Area] In a self-standing facility, the laboratory/pathology area must have equipment and supplies of a caliber capable of performing [...] laboratory/pathological procedures, of a sufficient level of accuracy and sophistication so as to yield results which are of diagnostic value; unless, it can be demonstrated that an acceptable level of patient care can be achieved by expedient referral of samples and/or the patient to another facility capable of performing these procedures. GUIDELINES +	☐ Yes ☐ No ☐ NA

A	Std. 57 [Laboratory/Pathology Area] The examination and treatment area must have sufficient supplies and equipment to support routine laboratory procedures commensurate with the scope of the practice [...]. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 58 [Laboratory/Pathology Area] The laboratory/pathology area must have a method of keeping samples/ specimens at appropriate temperatures such, as an incubator if bacterial cultures are done and reliable refrigeration if samples are held for transport.	☐ Yes ☐ No ☐ NA

	PHARMACY AREA Goal: Safety to staff, the patient and general public. • The public should not have any unsupervised access to prescription products. • This section applies to any facility which prepares, maintains, dispenses, administers, destroys or disposes of any drug. • Drugs must be prepared, maintained, dispensed, administered, destroyed or disposed of according to manufacturer's instructions & conform with applicable legislation. • If complementary and integrative medicine is practiced at the facility, the same principles apply to herbs or other products used. • Clear instructions should be provided to clients with patients for whom a drug is dispensed. • Prescribed withdrawal periods for drugs and feed additives must be indicated to the owner in writing whether the drug is administered or dispensed. • There must be no expired drugs readily accessible on shelves or in use. • Controlled, narcotics and other drugs as directed must be kept in a locked, secure cabinet. *(For drugs stored outside of an alarmed, fixed facility, the ideal approach is a locked carry case within a locked cabinet, safe etc. The mobile vehicle used to transport these drugs should also secure the locked travel case. (ex. Cable lock to attach it to base of seat.)*	☐ NA for this facility ☐ All facilities ☐ Fixed only ☐ Mobile only
A	Std. 76 [Pharmacy Area] All designated pharmacy areas and equipment so used must where applicable, conform to sections 1-45 of this schedule for facility standards.	☐ Yes ☐ No ☐ NA
A	Std. 77 [Pharmacy Area] Equipment must be in place in order for drugs to be maintained according to manufacturer's instructions. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 78 [Pharmacy Area] The facility must be capable of ensuring that all drugs are prepared, maintained, dispensed or administered, destroyed/disposed of in accordance with patient, staff and public safety. *(The general public should not have access to the pharmacy area, either from the reception area or in walking to and from or waiting in an exam room with easy, unsupervised access to the pharmacy.)* GUIDELINES +	☐ Yes ☐ No ☐ NA

A	Std. 79 [Pharmacy Area] The facility must have drug dispensing labels in use which contain but are not limited to the following information: date dispensed, hospital name, name of veterinarian prescribing or dispensing the drug, client name, animal name or ID, drug identification, strength/concentration, quantity, and instructions for use; and for food animal medications, drug withdrawal times. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	PPS Controlled Drugs	☐ Yes ☐ No ☐ NA

	DIAGNOSTIC IMAGING AREA Goal: Human and patient safety. • Applies to all facilities that use equipment to produce diagnostic images using various modalities including but not limited to ionizing radiation, ultrasound and magnetic resonance. • Diagnostic imaging equipment producing ionizing radiation must adhere to the ALARA principle. • Health and Welfare Canada Safety Code 28 specifies that every practice using equipment that produces ionizing radiation must have a designated "responsible user". • An operator must be encouraged to notify the employer if they believe they are pregnant. Work duties should be made compatible with the permissible dose equivalent limits in Safety Code 28.	☐ NA for this facility All facilities Fixed only Mobile only
A	Std. 60 [Diagnostic Imaging Area] All designated areas and equipment so used must conform where applicable to all of sections 1-45 of this schedule.	☐ Yes ☐ No ☐ NA
A	Std. 61 [Diagnostic Imaging Area] The facility must have a current certificate of safety for all equipment in the practice that uses or produces ionizing radiation.	☐ Yes ☐ No ☐ NA
A	Std. 62 [Diagnostic Imaging Area] Personal radiation monitoring devices must be available to all staff with potential for exposure to ionizing radiation.	☐ Yes ☐ No ☐ NA
A	Std. 63 [Diagnostic Imaging Area] The beam from any fixed or mobile X-ray source must be collimated.	☐ Yes ☐ No ☐ NA
A	Std. 64 [Diagnostic Imaging Area] Protocols must be in place to ensure that no person under the age of 18 is permitted to have occupational exposure to ionizing radiation from equipment using/producing ionizing radiation.	☐ Yes ☐ No ☐ NA
F	Std. 65 [Diagnostic Imaging Area] The diagnostic imaging area must be constructed and shielded so as to minimize or eliminate unnecessary exposure of patients, veterinary staff and the public to radiation emitted by the imaging equipment. GUIDELINES +	☐ Yes ☐ No ☐ NA

F	Std. 66 [Diagnostic Imaging Area] The diagnostic imaging area must be constructed so as to minimize or eliminate un-necessary exposure of patients, veterinary staff and the public to hazards associated with chemicals and supplies for development of diagnostic images. GUIDELINES +	☐ Yes ☐ No ☐ NA
F	Std. 67 [Diagnostic Imaging Area] Each practice facility that offers diagnostic imaging using ionizing radiation unless it is using digital or computed radiography systems exclusively must have [listed in the Guidelines commensurate with the normal scope of the practice]. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 68 [Diagnostic Imaging Area] The diagnostic imaging areas must have sufficient equipment and supplies to safely produce, develop and store diagnostic quality images commensurate with the scope of the practice. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 69 [Diagnostic Imaging Area] All diagnostic imaging equipment used in the facilities must be installed so as to meet the required safety standards set out in "Health and Welfare Canada's" relevant safety codes, specifically:	
	X-ray Equipment — Code 28	☐ Yes ☐ No ☐ NA
	Dental x-ray equipment — Code 30	☐ Yes ☐ No ☐ NA
	Computed Tomography equipment — Code 31	☐ Yes ☐ No ☐ NA
	Fluoroscopy equipment — *Code 20A, archived as of 2024, refer to Code 35*	☐ Yes ☐ No ☐ NA
	MRI — *Code 26 (Archived by Health Canada, April 2024)*	☐ Yes ☐ No ☐ NA
	Nuclear Scintigraphy equipment — Nuclear Safety And Control Act and its relevant regulations	☐ Yes ☐ No ☐ NA

F	Std. 70 [Diagnostic Imaging Area] Practice facilities that offer nuclear scintigraphy or other diagnostic imaging or therapeutic modalities which use radioactive materials must have facilities, equipment and protocols in place to conform with safety requirements for their storage and handling, including secondary materials such as biological waste, radiopharmaceuticals, as well as patients treated with radioactive materials, in accordance with Health and Welfare Canada standards. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 71 [Diagnostic Imaging Area] The practice facility must have apparatus and methodology for permanently identifying diagnostic images including but not necessarily limited to the following: facility name or name of veterinarian, patient ID, owner name, date, and spatial position indicator where appropriate. Additional information for special studies, e.g. time stamps for serial studies and operating parameters for CT studies, must be included when appropriate. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 72 [Diagnostic Imaging Area] The facility must have apparatus and methodology for archiving diagnostic imaging studies.	☐ Yes ☐ No ☐ NA
	a) Diagnostic images and their associated logs comprise part of a patient's medical records.	☐ Yes ☐ No ☐ NA
	b) Images originally produced in digital format should have a back-up hardcopy or second digitally stored copy. GUIDELINES +	☐ Yes ☐ No ☐ NA

A	Std. 73 [Diagnostic Imaging Area] Portable diagnostic imaging equipment used in non-shielded environments such as from ambulatory/mobile facilities, must be capable of providing for the following operational protocols:	☐ Yes ☐ No ☐ NA
	a) operator must always be able to accurately determine the direction of the primary beam and what may be in its path. GUIDELINES +	☐ Yes ☐ No ☐ NA
	b) x-ray cassettes must never be held directly by hands, gloved or ungloved, during exposures. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 74 [Diagnostic Imaging Area] Documentation in the form of logs must be kept for each piece of diagnostic imaging equipment using ionizing radiation. Such logs must contain but are not necessarily limited to the following: date, owner ID, patients ID, technique information (e.g., mA, kVp, and time), area of study, tissue depth, operators name and comments where applicable as well as dosage of contrast material if used.	☐ Yes ☐ No ☐ NA

	ANESTHESIA AREA Goal: Minimizing the risk of anesthetic complications to patients with adequate supplies and equipment and proper record keeping. Minimizing risk of complications for volatile anesthetic gases for staff and the public. • This section applies to all practice facilities that provide anesthesia to patients beyond local anesthesia or mild sedation • A pre-anesthetic exam and evaluation of risk by a veterinarian should be recorded in a reasonable pre-anesthetic timeframe. • Patient temperament, emergency situations, wildlife, and some food production animals may not allow a prior examination. This fact should be recorded.	☐ NA for this facility All facilities Fixed only Mobile only
A	Std. 82 [Anesthesia Area] All designated areas and equipment used to provide anesthesia to patients, must where applicable, conform to sections 1 - 45 of this schedule.	☐ Yes ☐ No ☐ NA
F	Std. 83 [Anesthesia Area] The anesthesia area must be constructed so as to provide a safe environment for the patients, staff and general public. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 84 [Anesthesia Area] The anesthesia area must have, appropriate to the scope of the practice, ready access to drugs and supplies capable of providing separately or in combination, adequate:	
	a) Induction.	☐ Yes ☐ No ☐ NA
	b) Analgesia.	☐ Yes ☐ No ☐ NA
	c) Lack of awareness.	☐ Yes ☐ No ☐ NA
	d) Sedation.	☐ Yes ☐ No ☐ NA
	e) Cardiovascular support.	☐ Yes ☐ No ☐ NA

	f) Respiratory support.	☐ Yes ☐ No ☐ NA
	g) Narcotic antagonist and other reversal agents appropriate for the drugs commonly used within the practice.	☐ Yes ☐ No ☐ NA
	h) Emergency resuscitation.	☐ Yes ☐ No ☐ NA
	i) Local anesthesia.	☐ Yes ☐ No ☐ NA
	j) Appropriate sterile parenteral fluids.	☐ Yes ☐ No ☐ NA
F	Std. 85 [Anesthesia Area] Every practice facility that performs major surgeries in companion animal species must be equipped to provide general anesthesia by means of an anesthetic machine including vaporizer and volatile anesthetic, or balanced anesthesia. GUIDELINES +	☐ Yes ☐ No ☐ NA
F	Std. 86 [Anesthesia Area] The anesthetic area of the practice facility must have equipment and supplies capable of adequately and safely:	☐ Yes ☐ No ☐ NA
F	a) Maintaining a patient airway for all patients rendered unconscious in a self-standing facility. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	b) Delivering sterile drugs including fluids intravenously. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	c) Where patient's size permits, preventing significant fluctuations in body temperature during and after anesthesia. GUIDELINES +	☐ Yes ☐ No ☐ NA

A	Std. 87 [Anesthesia Area] The facility must have in place equipment or trained personnel supervised as required under the Bylaws who can monitor the patient for level of anesthesia and analgesia, assess circulation, heart rate, respiratory rate and body temperature and provide at least a subjective assessment of blood oxygen during the anesthesia and the recovery period. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 88 [Anesthesia Area] A self-standing practice facility and/or one offering services to companion animals, must be equipped to deliver in a controlled fashion oxygen to any patient that is rendered unconscious or unresponsive beyond the level of having an adequate swallowing reflex by means of a sedative, narcotic or other anesthetic drug.	☐ Yes ☐ No ☐ NA
F	Std. 89 [Anesthesia Area] The facility must have an anesthesia/surgery log on every procedure performed under general anesthesia within the facility. For each procedure the anesthesia/surgery log must record date, owner and patient identification and the nature of the anesthesia and procedure performed.	☐ Yes ☐ No ☐ NA
A	PPS Thermoregulating Devices.	☐ Yes ☐ No ☐ NA
A	PPS SA Anesthetic Monitoring.	☐ Yes ☐ No ☐ NA

	SURGERY AREA Goal: Cleanliness, prevention of contamination or cross-contamination and safety for patients, staff and the public. • This section applies to all practice facilities that perform surgery on patients. • Any fixed practice facility that performs major surgery must do so in an area physically separated from other multipurpose areas, and solely dedicated for this purpose. The surgical area should not be used to store other equipment and initial prep of the patient should occur outside of the room unless in an emergency. • It is understood that minor surgical procedures and those involving contaminated wounds may be performed outside of this designated area. This also includes surgeries in large animals that would routinely be performed in the field, such as equine castration. • Surgery performed outside of an accredited fixed facility must be done with as high a level of asepsis as possible. • Major surgery on companion animals outside an accredited fixed facility should be considered and approved in advance by the PFAC to ensure the above considerations are met.	☐ NA for this facility All facilities Fixed only Mobile only
A	Std. 91 [Surgery Area] Designated surgery areas and equipment so used must where applicable conform to sections 1 to 45 of this schedule.	☐ Yes ☐ No ☐ NA
A	Std. 92 [Surgery Area] The surgical facility must be constructed and equipped so as to minimize the possibility of contamination of the surgical site by microorganisms. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 93 [Surgery Area] The surgery area must have sufficient surgical supplies and equipment to allow for a separate sterile surgical pack to be used for each patient undergoing major surgery, commensurate with the normal caseload of the practice.	☐ Yes ☐ No ☐ NA
A	Std. 94 [Surgery Area] The surgery area must have equipment and supplies that are commensurate with the normal scope of the practice [...]. GUIDELINES +	☐ Yes ☐ No ☐ NA

	DENTISTRY AREA Goal: Cleanliness, prevention of contamination or cross-contamination and safety for patients, staff and the public. • This section applies to all practice facilities that use equipment to perform dental procedures.	☐ NA for this facility All facilities Fixed only Mobile only
A	Std. 96 [Dentistry Area] Designated surgery areas and equipment so used must where applicable, conform to sections 1-45 of this schedule.	☐ Yes ☐ No ☐ NA
F	Std. 97 [Dentistry Area] The facility must have designated areas for dental procedures other than advanced dental procedures that is/are outside out of the designated surgical suite.	☐ Yes ☐ No ☐ NA
F	Std. 98 [Dentistry Area] The facility, if within the normal scope of its practice performs dental procedures on companion animals, must have equipment and supplies capable of doing so under general anesthesia. [See section number 85]	☐ Yes ☐ No ☐ NA
F	Std. 99 [Dentistry Area] The facility, if within the normal scope of its practice performs dental procedures on companion animals, must have equipment and supplies capable of performing them in a manner that is effective and safe for the staff and the patient, as well as have equipment for cleaning and storing dental instruments and equipment in a manner that prevents transmission of pathogens either between patients or from patients to staff. GUIDELINES +	☐ Yes ☐ No ☐ NA
F	Std. 100 [Dentistry Area] The facility if within the normal scope of its practice performs dental procedures other than advanced dental procedures on companion animals, must have [...] equipment [listed in the Guidelines commensurate with the normal scope of the practice]. GUIDELINES +	☐ Yes ☐ No ☐ NA

F	Std. 101 [Dentistry Area] The facility, if within the normal scope of its practice performs dental procedures, including advanced dental procedures on companion animals, must have [...] equipment [listed in the Guidelines commensurate with the normal scope of the practice]. GUIDELINES +	☐ Yes ☐ No ☐ NA
A	Std. 102 [Dentistry Area] The facility, if within the normal scope of its practice it performs dental procedures on equine species, must have [...] equipment [listed in the Guidelines commensurate with the normal scope of the practice]. GUIDELINES +	☐ Yes ☐ No ☐ NA

	PATIENT CONFINEMENT AND ACCOMMODATION Goal: To ensure safety of patients, public and staff and patient comfort and welfare. All facilities Fixed only Mobile only	NA for this facility
F	Std. 39 [Patient Confinement and Accommodation] If the practice includes confinement of animals such as but not limited to hospitalization and boarding, then the facility must be constructed and equipped appropriate to confining patients seen in the normal caseload of the practice.	Yes No NA
F	Std. 40 [Patient Confinement and Accommodation] There must be a system in place to reliably and accurately identify each animal.	Yes No NA
F	Std. 41 [Patient Confinement and Accommodation] The facility must have appropriate enclosures for the confinement of hospitalized and boarded patients. GUIDELINES +	Yes No NA
F	Std. 42 [Patient Confinement and Accommodation] The facility must be constructed and equipped so as to prevent the spread of pathogens among animals confined in the facility. GUIDELINES +	Yes No NA
F	Std. 43 [Patient Confinement and Accommodation] The facility must be equipped to provide for basic patient needs and comfort. GUIDELINES +	Yes No NA
F	Std. 44 [Patient Confinement and Accommodation] The facility must have protocols in place to require that animals are kept clean and are bathed and groomed as indicated by their medical condition and specific circumstances.	Yes No NA
F	Std. 45 [Patient Confinement and Accommodation] Any possessions accompanying hospitalized or boarded animals (e.g. portable kennels, leashes, food, and dishes) must be identified and stored to ensure their safekeeping.	Yes No NA

	EMERGENCY FACILITIES Goal: Ensuring facilities offering emergency care are able to do so while ensuring patient, staff and public safety. • This section applies to all practice facilities which have been approved with the term "emergency" or "24/7" in their name. • Most facilities see emergency and urgent cases, but this section is only for those that are accredited with the equipment below and have a veterinarian on site during all hours of operation. • These facilities generally operate at times of the day when most other veterinary facilities are closed; these facilities generally provide on-site diagnostic and treatment capability at or well beyond the level available at most other veterinary facilities.	☐ NA for this facility All facilities Fixed only Mobile only
F	Std. 104 [Emergency Facilities] All emergency facilities and equipment used in them must where applicable, conform to sections 1 - 45 of this schedule for facility standards.	☐ Yes ☐ No ☐ NA
F	Std. 105 [Emergency Facilities] Emergency facilities must have their hours of operation posted so that anyone approaching the front entrance can readily discern that information.	☐ Yes ☐ No ☐ NA
F	Std. 106 [Emergency Facilities] Emergency facilities, in addition to the requirements for equipment and supplies for a general veterinary practice facility must have the equipment and supplies to attempt to meet the needs of at least, but not limited to the following, medical events: poisoning or medication overdose, seizure events, massive trauma, critical life threatening illness, conditions requiring emergency surgery, severe shock, life-threatening respiratory collapse, and cardiovascular collapse. GUIDELINES +	☐ Yes ☐ No ☐ NA
F	Std. 107 [Emergency Facilities] Emergency facilities must have equipment and supplies on site to provide for diagnostic radiographs in a timely manner.	☐ Yes ☐ No ☐ NA

F

Std. 108 [Emergency Facilities] Emergency facilities must have equipment available to provide all in-house services listed in the laboratory/pathology section as well as [services listed in the Guidelines]. GUIDELINES +	☐ Yes ☐ No ☐ NA

	COMPLEMENTARY AND INTEGRATIVE MEDICINE
	Goal: Supplies and equipment for these modalities should conform with general principles of biosecurity, and safety of staff, the patient, and the public.
	• Facilities in which complementary and integrative veterinary medicine are offered must follow the College's "Guidelines for the Responsible Use of Alternative Therapies".
	• Examples of this include, but are not limited to:
	  • Laser Therapy
	  • Rehabilitation Services
	  • Massage
	  • Acupuncture
	  • Chiropractic
	  • Traditional Chinese Medicine and Herbal Medicine
		☐ NA for this facility
		
		☐ All facilities
		☐ Fixed only
		☐ Mobile only

A	Std. 110 [Complementary and Integrative Medicine] Designated examination and treatment areas for complementary and integrative medicine and equipment so used must where applicable, conform to sections 1 to 45 of this schedule for facility standards.	☐ Yes ☐ No ☐ NA

Please use this space to explain a Standard you marked “No”, or to explain an alternate approach from the guidelines.

SIGNATURE

When the form is completed, click below to fill in the date of signature.

To sign the document, save the document as a PDF and then use Adobe Tools to sign the document electronically or digitally. Once signed the PDF document can no longer be edited.

If edits need to be made after affixing signature and submitting the document to the CVBC office, contact the CVBC office.

SIGNATURE DATE

SIGNATURE