



College of Veterinarians of British Columbia

Registration Committee Policy: Extension Requests for Approval for Provisional Supervised Active Registration

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Preamble

Veterinarians who do not have a Certificate of Qualification (CQ) from the National Examining Board (NEB) are not eligible for full Private Practice registration with the CVBC, as their application is deficient. However, veterinarians who are registered candidates of the NEB and are in pursuit of a Certificate of Qualification may be eligible for Provisional Supervised Active (PSA) registration in the Private Practice class, pursuant to section 2.8(A) of the CVBC bylaws¹.

Section 2.8(A)(5) establishes that PSA registration approval is valid for 2 years of registration. If the deficiency in the application for Private Practice registration has not been remedied within that timeframe, PSA registration will terminate 2 years after being granted on direction of the Registration Committee, unless the Registration Committee grants an extension to the registration period. Extensions must not exceed a total of 2 additional years of PSA registration.

This policy's intent is to establish the process for the Registration Committee's consideration of PSA registration extensions.

Position

Extensions to the PSA registration period are not granted automatically – if a PSA registrant expects that they will not complete the NEB's examinations before their 2-year PSA registration period will end, the onus is on the registrant to submit a request to the Registration Committee for an extension. Requests should be submitted no less than 6 weeks prior to the end of the approved PSA registration period, to ensure that the request can be presented to the Committee before the registrant's existing end date.

PSA registration is intended to provide NEB candidate veterinarians with an opportunity for supervised practice in BC, in order to maintain and strengthen their skills in veterinary medicine in support of their successful completion of the NEB qualifying examinations, and thus correct the deficiency in their application for full Private Practice registration. Therefore, decisions to extend a PSA's registration approval will consider whether the registrant has demonstrated efforts to

¹ CVBC Bylaws, Part 2 – Registration, s. 2.8(A) 'Provisional Supervised Active Registration'
(<https://www.cvbc.ca/wp-content/uploads/2021/11/Part-2-Registration-Approved-1.pdf>)

remedy that deficiency, and will also consider the individual's professional conduct during their time as a provisional CVBC registrant.

Review Process

Extension requests will be decided on a case-by-case basis, with consideration of the unique circumstances of the individual case. For purposes of considering requests for extensions, the Registration Committee will review information gathered by the office from CVBC records, from the NEB, and from the PSA Registrant, including but not necessarily limited to:

1. confirmation of continued candidate registration with the NEB;
2. evidence of engagement in the NEB program and efforts to progress through the remaining examinations since PSA registration was first granted, which may be evidenced by:
 - a. Presence on a waitlist for an upcoming examination,
 - b. Scheduled examination dates, or
 - c. Failed and/or successful completion of one or more exam components;
3. practice activity as a PSA registrant in BC;
4. feedback from supervisor(s), as received via quarterly assessment reports and any other communications;
5. any information received regarding the PSA's compliance with the terms and conditions of their PSA registration;
6. confirmation of ongoing compliance with CVBC general registration requirements (CE requirements, registration renewal, completion of the required bylaw seminar by the 1-year registration deadline, etc);
7. consideration of any complaints history; and
8. any additional information that the PSA registrant feels is relevant to their extension request.

Possible Outcomes

The Registration Committee will decide whether to approve or deny a request for an extension to PSA registration. A denial will result in the termination of the Provisional Supervised Active registration at the end of the original approval period.

If they approve the extension request, they will also specify the length of the extension to be granted (up to a maximum total extension of two years). If an extension of less than 2 years is granted, the PSA registrant will be eligible to request another extension as the end-date of the first extension period approaches (if needed).

College staff will notify the PSA registrant of the Registration Committee's decision within 2 business days after the meeting. A letter providing notice of the decision with an explanation of the Committee's reasons will also be provided, within four to six weeks of the meeting date.