



College of Veterinarians of British Columbia

COUNCIL MEETING

CVBC Boardroom

210 – 10991 Shellbridge Way, Richmond

Friday, April 26, 2019

10:10 a.m.

Minutes of the Open Meeting

Council Members: Dr. Joanne Weetman (President), Dr. Sergije Prostran (Vice-President), Ms. Lori Charvat (Treasurer), Dr. Doris Leung, Dr. Josh Waddington, Mr. Chris Finding, Mr. Gian Sihota, Ms. Dulce Cuenca

Regrets: Dr. Maarten Hart

Staff: Ms. Luisa Hlus (Registrar), Dr. Stacey Thomas (Deputy Registrar) and Ms. Rosalee Magcalas (Executive Assistant)

1. CALL TO ORDER

The open meeting was called to order by Dr. Weetman at 10:10 a.m.

The President suggested a round of self-introductions for the new faces on Council.

2. ROUTINE PRELIMINARY BUSINESS

2.1. Approval of the Open Agenda

MOTION: THAT the Open Agenda be approved with the power to add.

MOVED/SECONDED CARRIED

2.2. Minutes of the March 1, 2019 Open Meeting

MOTION: THAT the Minutes of the March 1, 2019 Open Council meeting be approved as distributed.

MOVED/SECONDED CARRIED



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3. REPORTS REQUIRING COUNCIL ACTION/DECISION/DISCUSSION

3.1. Draft of Guiding Principles for IC, March 15, 2019

The matter of Guiding Principles for IC was raised at the Council Meeting held on December 14, 2018. A draft was presented to Council at the meeting on March 1, 2019 where suggested revisions were brought forward and subsequently made with the draft being reviewed at the latest IC meeting for their input.

The amended draft was discussed by Council with a view to have it posted on the website for full transparency.

After further discussion, it was noted that there was an error in the footer of the documents. This will be corrected prior to posting.

MOTION: TO adopt the Investigation Committee: Guiding Principles with the amendment to the footer as discussed.

MOVED/SECONDED **CARRIED**

Direction: Correct footer, post at cvbc.ca and disseminate.

3.2 Terms of Reference for Committees

The Registrar provided a further amendment to the Terms of Reference for the following Committees - Continuing Competence Committee, Executive Committee, Nomination Committee, Registration Committee, Practice Facility Accreditation Committee, and Investigation Committee. An amendment common to all adds a section for Attendance and Communication, setting out that non-attendance of 50% of the meetings or missing 3 consecutive meetings in a 12 month period may result in dismissal.

Council discussed the proposed amendments and made the following comments:

- This addition is for elected members only, not for public members (Bylaw s. 1.16);
- The policy must be applied evenly and must be tracked by the office staff by updating the attendance roster and providing same to the Controller, for quarterly reporting;
- Members should be warned verbally, followed by a letter from the Registrar;
- The statement 'Committee members are expected to respond **promptly**...' was interpreted as meaning within 3 business days or as established by each Committee Chair;
- Committee members do not always check their CVBC e-mails regularly, so an alert should be sent to their personal e-mail.



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An amendment needs to be made to each Committee's Terms of Reference addition by changing the word 'or' to 'of'or not attending 50% **of** meetings in any 12-month period...

In addition to the Attendance and Communication section for the Investigation Committee, 2 sentences have been added to the Duties and Authorities section "... and to initiate complaints pursuant to s. 52(2) of the Act. The IC has authorized the Registrar to (a) assess the issues presented by the complaint, (b) commence investigations before or after communicating with the IP, and (c) deploy and utilize inspector resources where necessary."

The Practice Facility Accreditation Committee recently authorized 3 of its members to operate as a panel to allow provisional approval to operate a facility, pursuant to ss. 3.12 and 3.16 of the Bylaws. This amendment will be included in the Terms of Reference.

Another topic of discussion regarding the Terms of Reference was the Reporting Schedule which is 'As required'. Section 1.45 (1) of the Bylaws provides that Committees are required to report at least once every three months in a form directed by Council. The Terms of Reference need to be amended to reflect the Bylaw reporting requirement.

MOTION: TO approve the Terms of Reference for all above-noted Committees with noted amendments.

MOVED/SECONDED **CARRIED**

Direction: To make amendments as discussed and publish immediately. To develop a reporting form.

3.3 Personal Use Accounts with Wholesalers

There is not a clear understanding of how exactly wholesalers process applications or even maintain records regarding personal use accounts. While they are legislated to sell only to licensed veterinarians, should there be restrictions on non-practising and retired veterinarians? While most professionals who order from wholesalers make legitimate purchases, we are in an era where substance use is a major problem. Council discussed that non-practising and retired veterinarians should be limited in what they can purchase (ie. food, bedding, bandaging materials, flea product, litter, etc.), not prescription drugs or controlled substances. The first consideration is public protection (not a veterinarian's convenience). There must be a balance between



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access to product versus risk of harm if products get diverted or bartered outside of a Veterinarian-Client-Patient-Relationship.

The Deputy Registrar has requested information from other jurisdictions as to how they deal with such matters and is currently making sure that the veterinarians that are ordering prescription medications are licensed and practising. Ontario has a very strict regime of receiving orders only in accredited facilities.

Council discussed that there must be accountability and checks and balances in place to ensure non-abuse of PUAs and that this is really a first round of consideration. More information needs to be obtained before coming to a final decision on how to proceed.

In the meantime, effective April 15, 2019, the office of the Registrar has instructed the DCMV, WDDC and the AVP to restrict purchasing access via existing and new PUAs to **only pet food items**.

Direction: Registrar and Deputy Registrar to review the current wholesaler practices; assess the current use amongst CVBC registrants; determine the scope and limitation of product access; and establish a more deliberate application process that directly involves the College.

- 3.4 Continuing Competence Committee Position Statements (Added to Agenda)
The CCC has developed a Position Statement regarding formats and content of the Continuing Education programs. These were approved at the March 8, 2019 Council meeting, with amendments to 'soften' the language. Once the Bylaws have been amended, these Position Statements will be fully enforceable, with the expectation that a minimum of 50% of the credit hours (a total of 30 hours in a 2-year cycle) are taken through in-person programs.

MOTION: TO adopt the Policy Statements of the Continuing Competence Committee, as presented.

MOVED/SECONDED **CARRIED**

Direction: To publish the CCC Position Statements.

4. REPORTS RECEIVED FOR INFORMATION

- 4.1. Report on New Registrants
No discussion. Provided for information.



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- 4.2. Change of Registration Class Report
No discussion. Provided for information.
- 4.3. Report on Facility Changes
No discussion. Provided for information.
- 4.4. Task List
No discussion. Provided for information.

5. ADJOURNMENT

- 5.1 Next Meeting Date
The next meeting is scheduled for Friday, June 21, 2019.

The Open Meeting adjourned at 12:00 p.m.