

College of Veterinarians of British Columbia

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COUNCIL MEETING

DATE: Friday, January 20, 2012

9:00 AM - 6:00 PM

CVBC Office, North Vancouver, B.C.

MINUTES

Council Members:	Dr. Ken Gummeson - President	Dr. Kevin Harris	Dr. Rob McLeod by teleconference
	Dr. Chris Armstrong – Vice-President	Mr. David Dewhirst	Mrs. June Clark
	Dr. Avtar Ubi – Secretary Treasurer	Mr. Bob Kucheran	
CVBC Staff	Dr. John Brocklebank	Ms. Louise Crowe	

Guests: Dr. Brendan Matthews, PIC Chair at 10:00 AM

1.	CALL TO ORDER 9:15 AM (attempted to call Rob 3x starting at 9:10, successful approx 9:15)		
2.	ROUTINE PRELIMINARY BUSINESS	ACTION	BY
	2.1 Approval of Agenda		
	MOTION 120101: That the January 20, 2012 Council meeting Agenda be approved with the power to add.		
	CARRIED		
	2.2 Approval of Minutes – 110918 Council Meeting		
	MOTION 120102: That the minutes of the November 18 & 19, 2011 Council meeting are approved with the noted corrections.		
	CARRIED		
	2.3 Task list (Business Arising see item 6.12)		
3.	OTHER SEMI-REGULAR REPORTS		
	3.1 President's Report – Ken discussed several items keeping him busy: HRC items, Captive Insurance, HRT & other legal matters.		
	3.2 Operational Report – John provided a written report as a handout and also discussed Registrations, Annual Dues, How to add (or remove) committee members, Practice Facilities, Complaints, Dental Extractions & Unauthorized Practice.		
	3.3 BEEP Report N/A		

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3.4 Registration Report – Received	ACTION	BY
3.5 Change of Class Report – Received		
3.6 Facility Names – CVBC Policy on Names – For general information. The application forms on the website to be reviewed at a later date. <u>- Approvals</u>	Put Over	
MOTION 120103: That the name “Arbutus Veterinary Services” be approved as a practice or practice facility name effective January 20, 2012 in accordance with s.37 of the CVBC bylaws. CARRIED	Notify Inspection Assistant	Deputy Registrar
MOTION 120104: That the name “Burtch Animal Hospital” be approved as a practice or practice facility name effective January 20, 2012 in accordance with s.37 of the CVBC bylaws. CARRIED		
MOTION 120105: That the name “Candle Creek Veterinary Services” be approved as a practice or practice facility name effective January 20, 2012 in accordance with s.37 of the CVBC bylaws. CARRIED		
MOTION 120106: That the name “Epiphany Veterinary House Call Services” be approved as a practice or practice facility name effective January 20, 2012 in accordance with s.37 of the CVBC bylaws. CARRIED		
MOTION 120107: That the name “MyVet Home Veterinary Service Ltd.” be approved as a practice or practice facility name effective January 20, 2012 in accordance with s.37 of the CVBC bylaws. CARRIED		
MOTION 120108: That the name “Swiftsure Equine Veterinary Service Ltd.” be approved as a practice or practice facility name effective January 20, 2012 in accordance with s.37 of the CVBC bylaws. CARRIED		
MOTION 120109: That the name “Cowichan Veterinary Services” be approved as a practice or practice facility name effective January 20, 2012 in accordance with s.37 of the CVBC bylaws. CARRIED		
<u>- Changes</u>		
MOTION 120110: That the name “All Kootenay Equine Veterinary Service” be changed to “Beaver Valley Animal Clinic” and approved as a practice name effective January 20, 2012 in accordance with s.37 of the CVBC bylaws. CARRIED		
MOTION 120111: That the name “Vancouver Island Veterinary Referral Surgery” be changed to “Vancouver Island Veterinary Surgery” and approved		

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as a practice name effective January 20, 2012 in accordance with s.37 of the CVBC bylaws.

CARRIED

- Reconsider

MOTION 120112: That the name "Countryside Pet Hospital" be approved as a practice or practice facility name effective January 20, 2012 in accordance with s.37 of the CVBC bylaws.

CARRIED

3.7 Closed Facility Report (none)

3.8 ACCT Report (New Chair?) Kevin Harris to continue as Chair of the committee even when he is no longer a Member of Council. Most work taking place by teleconference.

3.9 Unauthorized Practice – John reported that many unauthorized practice situations include people having been doing this for quite some time in some cases for years. The discussion surrounded following upon these people or moving onto more recent report of unauthorized practice. It was decided to at least send cease and desist letters to these people. Council directed the DR and MD to meet with Alastair Wade, CVBC Prosecutor, for the purpose of having a letter written to the Ministry of Advanced Education requesting action be taken against non-accredited institutions in BC that purport to provide "Certification" in lay animal dentistry, massage therapy, homeopathy.

3.10 Financial Report – Financial from November 30th, both with and without HB invoices included as well as June 30, 2011 financials were provided.

4. OTHER SEMI-REGULAR REPORTS

4.1 IC Reports

- Chair Reports (Dave Kopp)
- Dismissed complaint reports
- Closing letters

Concerns discussed about the backlog complaints and funding for the process. The hope is that by September the backlog will be caught up. The goal is to have complaints reviewed and placed in the process within 90 days.

4.2 BEEP Report – N/A

4.3 PIC Report –Chair, Brendan Matthews in attendance

Concerns about deficiency follow up. PIC needs to determine a time frame to expect completion or order another inspection. Discussion about tiered charges. There is no understanding of the costs and a feeling that CVBC is making money on the program – need handout for inspector/newsletter/website info
 Re-inspection fees – if an inspector has to go back the fee should be the same.
 How to charge for complaint based inspections?
 Inspectors have a serious concerns about their pay
 Issues with Self Inspections – is it time to stop self inspection

PHONE

Dep Reg

Arrange for letters

Dep Reg

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<p>Information collection regarding DVMs that have worked in the practice – only need DM on SA Protocols for nominating, accepting or removing committee members</p> <p>4.4 NEB Report – N/A</p> <p>4.5 HRC Report – verbal</p> <p>4.6 Managing Director's Report N/A</p> <p>4.7 Animal Welfare Report – Ken to follow up with AWC on Euthanasia report & Cosmetic Surgery to review recommendations. Carol will be stepping down as Chair and the committee will appoint its own Chair. Suggestion made for a liaison Council Member on AWC. A discussion for the next Council meeting.</p> <p>Motion: that the CVBC levy each Registrant \$400 prorated for Class of licensure for funding of the 2012 payment to the Captive insurance Company, based on FICOM requirements, with payment due by March 31st, 2012 4:30pm PDT.</p> <p style="text-align: right;">CARRIED</p>		
<p>5. CONTINUING BUSINESS <i>IN CAMERA AND/OR PRIVILEGED</i></p> <p>5.1 Confidential and Sensitive Information</p> <p style="text-align: center;"><i>NOT IN CAMERA</i></p> <p>5.2 Sled Dog TF</p> <p>Motion: To accept the comments of the Sled Dog Task Force teleconference as outlined on pages 70 & 71 of the Council package.</p> <p style="text-align: right;">CARRIED</p>		
<p>5.3 RAC Notice posted - Bylaw needed in the future as to how long they will remain on the website</p> <p>5.4 Council Honorarium policies</p> <p>June will follow up with more info from Board Resources.</p>	<p>Bylaw</p> <p>Follow up</p>	<p>Pres</p> <p>J Clark</p>
<p>5.5 CVO Licensure Exams – Provide information to BEEP to see if they have an interest in moving this direction</p> <p>5.6 Newsletters – Communications Committee? The new Council will reappoint Higher quality required for the newsletter. J Clark to sign off on final draft.</p>	<p>Provide to BEEP</p> <p>Review Finalize</p>	<p>Dep Reg</p> <p>Mgr J Clark</p>
<p>5.7 OTC products & VCPR – Selling online</p> <p>5.8 Governance policies – Eli Mina recommendations that have not be followed up on</p>	<p>Put Over</p> <p>Put Over</p>	

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<p>5.9 Ground Rules for Public Communications & Council how Council interacts with one another as a group – Agenda item for next meeting – June has a general list that can be used</p>	Put Over	
<p>5.10 College Bylaws – look at options for preparing bylaws, CHK/ Government?</p>		
<p>6. NEW BUSINESS</p>		
<p>6.1 Additional appointments to the IC- should be DC- there needs to be a policy on criteria requirements/skills/qualifications – JB will request info from other Reg. bodies on</p>	Check with Reg bodies	Dep Reg
<p>6.2 Appointments to the Registration Committee</p>		
<p>Motion: that Dr. Roger Kocheff be appointed as a member of the Registration Panel of the Registration Committee of the CVBC as of January 20, 2012.</p>	Notify	Dep Reg
<p style="text-align: center;">CARRIED</p>		
<p>Motion: that Dr. Roy Gutteridge be appointed as a member of the Registration Panel of the Registration Committee of the CVBC as of January 20, 2012.</p>	Notify	Dep Reg
<p style="text-align: center;">CARRIED</p>		
<p>6.3 Scrutineer appointments for the Election</p>		
<p>Motion: that Mr. Efrem Swartz, CVBC contract lawyer, be appointed as a layperson ballot scrutineer for the CVBC Council Election for 2012.</p>	Notify	Mgr
<p style="text-align: center;">CARRIED</p>		
<p>Motion: that Dr. Pawel Cichon, CVBC Registrant, be appointed as a veterinary ballot scrutineer for the CVBC Council Election for 2012.</p>	Notify	Mgr
<p style="text-align: center;">CARRIED</p>		
<p>Motion: that Dr. Chris Youl, CVBC Registrant, be appointed as a veterinary ballot scrutineer for the CVBC Council Election for 2012.</p>	Notify	Mgr
<p style="text-align: center;">CARRIED</p>		
<p>6.4 WCVM interviewer – Dr. David Huff - noted</p>		
<p>6.5 WCVM/UofC announcements –Alumni assoc. - Certification Program - EHV1 Study</p>	3 items for newsletter & web	Mgr
<p>6.6 Request for late fee waivers – no waivers granted</p>		
<p>6.7 Suspensions – a discussion led to the decision to revoke the \$100 Processing Fee on late Annual Dues for 2012 and anyone who has paid the</p>		

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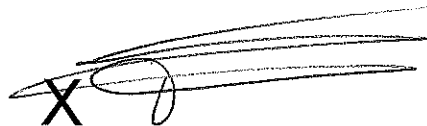
<p>processing fee is to be reimbursed.</p> <p>Motion: to direct the Registrar's office to send a registered letter to the following; Dr. Barbara Good, Dr. Marina Ivancic, Dr. Robert Junkin, Dr. Sameh Salib and Dr. Sieglinde Zabka, advising that if they have not paid their outstanding dues and outstanding 25% late fee by 5 PM (PST) January 31, 2012 their registration in the CVBC will be suspended.</p> <p style="text-align: right;">CARRIED</p>	Registered letters	Dep Reg
<p>Motion: to direct the office of the Registrar to send a registered letter to the following; Dr. Bettina Bobsien and Dr. Keith Yonge, advising if they have not paid their outstanding 25% late fee by 5 PM (PST) January 31, 2012 their registration in the CVBC will be suspended.</p> <p style="text-align: right;">CARRIED</p>	Registered letters	Dep Reg
<p>6.8 Wildlife Culling</p>	Put Over	
<p>6.9 Promotions in Clinics</p>	Put Over	
<p>6.10 PCA & Vet duty to report</p>	Put Over	
<p>6.11 Prov. Gov. taxes, expenditures & Vets</p>	Put Over	
<p>6.12 Business Arising</p> <ul style="list-style-type: none"> - speak to accountant regarding separating the Captive Insurance Company from the CVBC - look into how other regulatory bodies appoint committee members 	Follow up	Mgr
	Follow up	Dep Reg
<p>7. SELF ASSESSMENT</p>		
<p>8. ADJORNMENT</p> <p>The meeting adjourned at 6:30 PM</p>		

X



Ken Gummesson
President *KG*

X



Chris Armstrong
Vice President