

# College of Veterinarians of British Columbia

## COUNCIL MEETING

DATE: Saturday, April 12, 2014

8:30 AM – 10:30 AM

CVBC Office

107 – 828 Harbourside Drive

North Vancouver, BC

## MINUTES

Council Members	Dr. Pamela Barker Vice-President	Mr. David Dewhirst	Dr. Maarten Hart
	Dr. Barry McGillivray, Secretary-Treasurer	Dr. Brendan Matthews	Dr. Nick Shaw, President
CVBC Staff	Ms. Louise Crowe Manager of Office & Communications	Mr. Larry Odegard, Registrar & CEO	Ms. Gae Sellstedt, Executive Assistant
	Regrets: Dr. John Brocklebank Deputy Registrar		

### 1. CALL TO ORDER

The meeting was called to order at 8:30 am.

### 2. ROUTINE PRELIMINARY BUSINESS

#### 2.1 Approval of the Agenda

**MOTION R140401:** THAT the Agenda for the April 12, 2014 Council meeting be approved with power to add.

**Moved/Seconded**      **Carried**

## 2.2 Approval of the Minutes of March 1, 2014

There was one change to the minutes under agenda item 4.2.1 – Dr. Brendan Matthews resigned from PIC (not as Chair of PIC).

**MOTION R140402:** THAT the Minutes of the March 1, 2014 Council meeting be approved as amended.

**Moved/Seconded      Carried**

## 3. CONTINUING BUSINESS

### 3.1 Bylaws – Status Report

The Registrar circulated a summary of expenditures to date and reviewed the options of completing the bylaws.

Council members agreed that the bylaws should be completed by the Bylaw Review Committee (BRC) rather than having David Martin's office complete the drafting of the bylaws. It was also agreed to set a deadline of 3 months for completion of the bylaws by the BRC and another 1 month for George Bryce's final review. Council debated the need for a further legal review by David Martin.

*Action: President will contact Dave Kirby and George Bryce regarding necessity for legal review and their opinion of the 4 month time frame set by Council to complete the bylaws.*

## 4. NEW BUSINESS

### 4.1 Approval of Funds for Legal Review re Unauthorized Practice Concerns

Council members disagreed with the need for a legal review for unauthorized practice concerns citing Alastair Wade's opinion dated May 9, 2013: "In other cases, it may be the College itself which becomes aware of an unauthorized practice of veterinary medicine. However, it is irrelevant to the court processes whether the complaint originates from a public complaint, a registrant complaint or a complaint of the College. All proceedings to enjoin the unauthorized practice of veterinary medicine are brought in the name of the College".

**MOTION R140403:** If the College becomes aware of an unauthorized practice of veterinary medicine, in its role as protector of public interest, the College may initiate a complaint against the alleged practitioner.

**Moved/Seconded Carried**

Council also directs the BRC to include a specific section in the bylaws authorizing the initiation of a complaint by the College consistent with working in the public interest.

4.2 Bylaw Adjustment – Purchasing of Drugs by Non-Practicing Veterinarians.

Council agreed that the bylaws governing the purchase of drugs by non-practicing veterinarians is very clear and will, therefore, make some alternate suggestions for Dr. Anderson to consider.

*Action: Deputy Registrar to respond to Dr. Anderson and include the suggestion that it may be viable for him to re-register with the CVBC to alleviate his situation or to seek a suitable arrangement with a registered veterinarian.*

4.3 Rabies and Veterinary Practice in BC

The Deputy Registrar has been working with the CFIA, the BC Centre for Disease Control and the Ministry of Agriculture to ensure protocols are in place for clinics to collect and submit rabies samples and respond to suspected rabies cases. The Deputy Registrar will also be communicating with CVBC Registrants via newsletters and direct mailings.

4.4 CVBC Position on Rodeo Events

Council agreed that the CVBC will not take a position on rodeo events.

4.5 Administration Fees re Maternity Leave

Council was sympathetic to Dr. Williams' situation, however, there is nothing that can be done at this time to alleviate change of status fees for maternity leave.

*Action: Deputy Registrar to respond to Dr. Williams advising her that the issue will be referred to the Finance Committee for a review of all CVBC fees and penalties.*

4.6 Substance Abuse Self-Reporting

Agenda item 4.6 was tabled to the June 7, 2014 meeting.

4.7 General Correspondence Requiring Responses

There were three issues of concern submitted by the public:

- a) Issues of concern regarding on-call emergency care in the North Okanagan
- b) Issues of concern regarding lack of emergency veterinary care in the South Okanagan
- c) Concerns regarding bylaws that don't allow claim to any level of certifications of DVM's that have post-doctoral training (e.g. training in spinal manual therapy – i.e. chiropractic manipulations or physiotherapy-style mobilizations).

With respect to emergency care in the North and South Okanagan, the CVBC cannot mandate emergency service in any community in British Columbia. Council discussed some options that concerned community members may consider such as:

- 1) Approaching local veterinarians offering them a stipend to be on call
- 2) Local citizens to encourage forming an on-call veterinary group

*Action: Article for next newsletter reinforcing that although the college cannot mandate emergency services, it encourages veterinarians to cooperate on provisions for emergency services*

*Action: Deputy Registrar to respond to the correspondence from Brenda Guedesse and Marion Irving.*

*Action: Dr. Matthews to provide information on how this concept of on-call emergency services has worked in the Kamloops area*

With regard to Dr. Lane's letter regarding disallowance of level of certifications, the issue will be referred to the Registration Committee.

*Action: Deputy Registrar to respond to Dr. Lane.*

## **5. REGULAR OFFICE REPORTS & BUSINESS**

### **5.1 President's Report**

The President has been focusing on the Bylaw Review Committee.

### **5.2 Operational Report**

The Operational Report was received for information.

The Registrar advised that nothing further has advanced with respect to settlement of the HRT.

The Canadian Council of Veterinary Registrars (CCVR) met on April 11 and 12, 2014 in Edmonton. The Terms of Reference were distributed to Council.

At the March 1, 2014 CVBC Council meeting, the following motion was passed:

**MOTION R140107:** THAT Council approves and encourages increased communications and collaboration between provincial regulatory bodies but is not able to approve the current proposal *without more specific information about the goals and objectives of a new National Regulatory Body and on the cost for each Province.*

**Moved/Seconded CARRIED**

With respect to the CCVR, the Registrar followed up on motion R140107:

- CCVR is concerned with regulatory matters common to each jurisdiction such as technologists, cross border shopping, etc.
- There would be two face-to-face meetings per year with teleconferences as required;
- CVMA acknowledges the CCVR is an arms' length organization and autonomous from CVMA
- Secretarial services are required and will be purchased from CVMA as required (agenda preparation, minutes, action and follow-up items, etc.)
- Monetary input from CVBC would be \$5/registrant or a total of \$5,225 for the 2015 fiscal year

**MOTION R140404:** THAT Council approves the budgetary item of \$5/registrant for the 2015 fiscal year of operation to support the Canadian Council of Regulatory Bodies to facilitate inter-provincial regulatory matters.

**Moved/Seconded**

After some discussion MOTION R140404 was amended to read:

**Amendment of Motion RR140404:** THAT Council approves the budgetary item of \$5,225 for the 2015 fiscal year of operation to support the Canadian Council of Regulatory Bodies to facilitate inter-provincial regulatory matters.

**CARRIED**

CVBC membership in the CCVR will be reviewed in the 2016 fiscal year.

The Registrar advised that the CVBC has been invited to the Balfour and Friends Annual General Meeting. The President will attend the meeting on June 3, 2014.

### 5.3 Manager's Report

The Manager of Office and Communications gave a verbal report on iMIS. Registrants are now able to log in and search for veterinarians and practice facilities and can make changes to their contact information.

The original budget for purchase and installation of iMIS was \$300k and \$133,563.94 has been spent to date. It is anticipated that the full implementation of iMIS is 1 year away. Council discussed ways in which the process could be moved forward and asked for an analysis of the time lines and costs for each section of the program to be implemented. Council was also interested in learning what it would cost to send the Manager of Office and Communication on a 1 week training course vs. expediting the software company's involvement in the process.

*Action: Manager of Office and Communication to prepare an analysis of time lines and costs of each section of the iMIS program to be implemented.*

*Action: Manager of Office and Communication to prepare a cost analysis of attending a 1 week training session off-site.*

*Action: Manger of Office and Communication to do a comparison of time lines for her to do the work on the website vs. expediting the work of the software company.*

### 5.4 Registration Report

The Registration Report was received for information.

### 5.5 Change of Class Report

The Change of Class Report was received for information.

### 5.6 Registrant Name Change Report

The Registrant Name Change Report was received for information.

### 5.7 Financial Report

The President, former Secretary/Treasurer, advised that the January/February 2014 statements are showing there should be a modest profit at the end of the fiscal year.

### 5.7.1 June 30, 2013 Audited Financial Statements – Final Approval

**MOTION R140405: THAT** Council give final approval to the June 30, 2013 audited financial statements.

**Moved/Seconded Carried**

In response to 2 questions, Council was advised:

- In Notes to the Financial Statement June 30, 2013, the Auditor wrote “The College maintains adequate levels of working capital to ensure all its obligations can be met when they fall due.”
- There is no contingency for the HRT

Regarding the Request for Proposal for the CVBC and Captive Insurance Audits, the Captive Insurance audited financial statement was not available to send to the various accounting firms and therefore the RFP response has been delayed. The Registrar will discuss with the Executive Committee once the RFP process is complete. *Subsequent to the April 12, 2014 meeting, the final quotes were received for the Captive Insurance audit.*

VanCity has advised the CVBC that new signatories must be established, in person, for each change in signing authority. The Manager of Office and Communication will contact VanCity and request they send a representative to the next CVBC Council meeting on June 7, 2014 to facilitate the changes.

**MOTION R140406: THAT** Larry Odegard, John Brocklebank, Louise Crowe and Nick Shaw continue as signatories for the CVBC at VanCity; **THAT** Pam Barker and Barry McGillivray be added as signatories for the CVBC at VanCity; and **THAT** Tracy Cornish and Dave Dewhirst be removed as signatories for the CVBC at VanCity.

**Moved/Seconded Carried**

### 5.8 Facility Name Approvals

Omnibus Motion:

**MOTION R140407: THAT** the practice facility names:

“Plough Equine Veterinary and Reproductive Services”

“Lone Butte Veterinary Services”

“Vancouver-East Veterinary Walk-In Clinic”

“Seaside Veterinary Care” be approved.

**Moved/Seconded**

Council expressed concern with respect to the name “Plough Equine Veterinary and Reproductive Services” because the words “and Reproductive” implies that the veterinarian holds diplomate status which could mislead the public.

The Motion was amended:

**MOTION R140407: THAT** the practice facility names:

“Plough Equine Veterinary Services”

“Lone Butte Veterinary Services”

“Vancouver-East Veterinary Walk-In Clinic”

“Seaside Veterinary Care” be approved.

**Carried**

*Note: 2<sup>nd</sup> Choice “Plough Equine Veterinary Services” was approved.*

**MOTION R140408: THAT** the practice name “Allies in Internal Medicine (AIM)” be approved.

**Moved/Seconded Defeated**

**6. OTHER SEMI-REGULAR REPORTS**

**6.1 IC Report**

The IC Report was received for information.

**6.1.1 Questions from Registrants**

- a) What does CVBC define coupon as? (marketing guidelines do not specify)
- b) Is it not true that we are violating the consumer’s right to find services at affordable prices in a competitive market place? Media of the day is Internet.
- c) As you have mentioned in your letter that it would not be fair to all consumers because “online deals that are available only to those who purchase them”. From the above statement our understanding is that as long as we have the same offer to all of our clients



whether they come through internet promotion, media print or come straight to clinic, we would not be in conflict to any of the CVBC advertisement bylaws.

The Investigation Committee has requested that it be provided with a copy of the responses so that it may be used for future reference.

*Action: Deputy Registrar to respond to 5 registrants who posed the questions..*

**7. BUSINESS ARISING/INFORMATION DISCUSSION**


**8. SELF-ASSESSMENT/PLANNING**

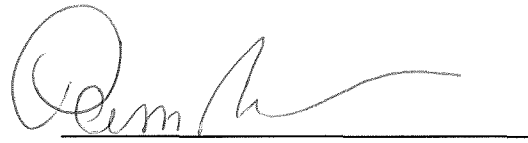
**8.1 Task List**

Due to time constraints, the task list was not reviewed.

**9. ADJOURNMENT**

The meeting adjourned at 10:55 am.

  
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Dr. Nick Shaw, President

  
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Dr. Pam Barker, Vice-President